



**Job Title**      CONSTRUCTION SUPERVISOR

**Reports to**     Director of Construction

**Description:**

The CONSTRUCTION SUPERVISOR oversees the actual construction process on his/her assigned day of duty for the full duration of the scheduled day. He/she will provide the leadership to volunteers on the construction worksite – executing the directives of our Director of Construction.

**Responsibilities:**

- Leading and providing instruction to volunteers, who have varying levels of construction experience and skills. Volunteers could either be individuals from the public, a scheduled group, and/or our 'Core Crew' (committed volunteers who regularly/weekly participate).
- Gaining thorough understanding and knowledge of daily assigned tasks through directives from Director of Construction.
- Monitoring and managing the performance of the volunteers to insure that the completed work meets the standards and methods.
- Identifying and addressing work that does not meet the quality standards and maintaining positive volunteer relations in describing the problem and directing the rework.
- Monitoring and managing safe practices in the use of tools, climbing, lifting, reaching, etc.
- Managing productivity; so if there are more people than needed for a task, the Director of Construction and/or Volunteer Coordinator is notified to make better use of volunteer time.
- Managing the well being of the volunteers by encouraging appropriate breaks and sufficient intake of fluids during the heat.
- Ensuring the worksite is open and closed according to assigned schedule; all tools and materials secured and stored.
- Load and unload work and building materials/supplies
- Drive vehicles to pick-up and deliver donated goods.
- Maintaining the warehouse ensuring that it is clean and in order.

**Qualifications:**

- Basic working knowledge of construction and willingness to learn new methods, under the direction of our Director of Construction.
- Comfortable speaking to groups and promoting the Habitat for Humanity philosophy and mission. .
- Patience to explain and teach various skills to both skilled and unskilled workers and volunteers.
- Ability to work most Saturdays

**Physical Requirements to Perform Duties:**

- Ability to climb ladders and scaffolding, maneuver over uneven ground, stand most or all of day.
- Work environment is outdoors with minimal indoor, office work.
- Ability to lift 75 pounds.
- Must have a driver's license and maintain a good driving record

**Compensation:**

**Competitive annual salary will commensurate with experience.** No relocation assistance is available. Health benefits are available. A successful candidate must successfully pass criminal background check and sex offender screenings.